



## Food/Clothing Assistant

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This volunteer will be responsible for working in the food pantry and/or clothing bank.  
Reports directly to the Food/Clothing Coordinator

**Duties:**

They help clients to build food boxes, stock shelves, weigh incoming and outgoing donations, sort through bread daily, assist clients in clothing bank; oversee clothing clients to ensure they do not take more than allowed. Sort and hang clothing. Keep clothing bank organized. Other duties include: Sweep and mop floors, clean shelves, clean refrigerators and freezers, vacuum hallways and receive food donations.

**Objective:**

To make sure clients get what they need in the process of finding self-reliance. All clients need to be treated equally in their opportunity to receive assistance.